



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MICHAEL JOB MEMORIAL COLLEGE OF EDUCATION FOR WOMEN
Name of the head of the Institution		Dr.R.Ravi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04222682820
Mobile no.		9843686389
Registered Email		michaeljobcollege10323@gmail.com
Alternate Email		ravi.r@mjc.ac.in
Address		Near sulur Boat Lake, ravathur (po), Irugur (via), Sulur, Coimbatore
City/Town		Coimbatore
State/UT		Tamil Nadu
Pincode		641103

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Rural</b>
Financial Status	<b>Self financed</b>
Name of the IQAC co-ordinator/Director	<b>Mrs.R.Gokilavani</b>
Phone no/Alternate Phone no.	<b>04222682820</b>
Mobile no.	<b>9486241501</b>
Registered Email	<b>r.gokilavani@mjc.ac.in</b>
Alternate Email	<b>michaeljobcollege10323@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.mjcbed.ac.in">http://www.mjcbed.ac.in</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>No</b>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.58</b>	<b>2013</b>	<b>25-Oct-2013</b>	<b>24-Oct-2018</b>

<b>6. Date of Establishment of IQAC</b>	<b>17-Oct-2010</b>
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<b>7. Internal Quality Assurance System</b>		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Freshers day</b>	<b>01-Aug-2019</b> <b>1</b>	<b>150</b>
<b>Microteaching skills workshop</b>	<b>10-Aug-2019</b> <b>5</b>	<b>70</b>
<b>B.Ed &amp; M.Ed Bridge</b>	<b>19-Aug-2019</b>	<b>113</b>

Course	5	
Orientation program for B.Ed I year	26-Aug-2019 5	73
Orientation Program for M.Ed I Year	29-Aug-2019 5	42

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. National level workshop 2. 3 rd International conference 3. Environmental Awareness program 4. Graduation day 5. World environment day celebration

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
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To Encourage the faculty members to work as a research guide.	More than 7 faculty member working as a research guide
To conduct the meeting of IQAC	Conducted 3 IQAC meetings for the academic 2019- 20
Organisation of Seminars/ /Workshops	seminars/workshops at institutional level were organized on different themes.
Organisation of Orientation Programme	Helped the pupil teachers & increased their awareness and understanding towards B.Ed & M.Ed . Course.
Plan to organize Extra classes and guidance for preparation of TET and NET Examination.	Provided coaching and guidance on teacher eligibility test & NET for both B.Ed & M.Ed students
Plan to organize faculty development program	Enhanced the teacher educators in teaching learning process.
Guidance for Walk in interview	Nearly 60 students were selected by walk in interview directly at various schools in and around Coimbatore district.
Presentation & Publications	Teacher educators and students also presented their article and research papers in various areas.
To organize and encourage student teachers to participate in co-curricular and extra-curricular activities	Student-teachers regularly participated in the various co-curricular and extracurricular activities like Awareness Rallies, Social service camp, Special Days Celebration, Cultural activities, Literary Activities, Field Trips, Special School visit etc.
To organize and encourage student teachers to participate in co curricular and extracurricular activities to arrange field work for student-teachers are exposed to a variety of approaches for teaching, observation of children in multiple socio- cultural environment	School Engagement and Internship Programs Organized in various Schools.
No Files Uploaded !!!	

<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
Governing council Meeting	07-Feb-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	12-Dec-2019
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1 Curriculum planning and implementation Michael Job Memorial College of Education for Women is affiliated by Tamil Nadu Teachers Education University. The college follows the curriculum formulated by Tamil Nadu Teachers Education University, Chennai. The TNTEU University designs the curriculum of the concerned pedagogy subjects. Our Institution always provide the distinctive learning environment and skills, for understanding of self and others, to learn, solve personal and social problems and continually improving the overall performance of the students as well as the institution. Our institution also provides sustainable qualitative value based teacher education to meet the need of the stakeholders in the current challenging social and educational system. For the Academic 2019-20, our Institution focused on student empowerment and developed socially meaningful activities. The teaching, learning and evaluation schedules are strictly as per the academic calendar notified by the University. Our Institute has well qualified, dedicated and experienced faculty. For well planned curriculum delivery, unit plan, lesson plan file was prepared by every faculty member before commencement of Semester and yearly exams. As per the lesson plan, the contents are delivered to the student and it is monitored by Principal Dr.R.Ravi and members of IQAC. Due to COVID-19, as per the instruction given by Tamil Nadu Government and Higher Education, our Institution was closed from 20th March. We have started Google classroom for all the pedagogy subjects. We have given guidance and instructions regarding online class through online Google meet. The following details were given to the students like duration and time schedule regarding online class, assignment submission, seminar, Formative, model exam, teaching practice, University online exam, evaluation process etc. The faculty members are given specific timelines to complete their portion of the syllabus. If someone is not able to finish the topic assigned to him or her within the stipulated time, then he/she is instructed to arrange some extra classes to finish the syllabus as soon as possible. As per the requirements of the curriculum and after taking the advice of the respective pedagogy, new books were ordered from time to time. For the effective delivery of the curriculum, teachers are encouraged to use various teaching methods such as power point presentations, assignments, seminars, webinars, online lectures and workshops. The faculty members receive adequate support from the University and the college to understand and implement the curriculum. Two internal tests are taken every semester which are conducted by the respective pedagogy. These internal tests are well planned and executed.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Diploma	Diploma in yoga for youth Empowerment (YYE)	24/07/2018	360	self entrepreneurship	improve Self Awareness
Diploma	Diploma in Dance	01/08/2020	300	dance	Physical Fitness

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	45	112

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship Training-Sixteen Week	100
MEd	Field Visit - Co-operative school	50
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

## Feedback Obtained

Michael Job College of Education for Women has collected feedback from current students, alumni, academicians, parents and employers. The student's feedback system is implemented in our MJCOE campus. In our campus, B.ED and M.Ed class room committees were formed based on their Skills and Interest. Class Committee comprises of eight members - two class representatives, two fast learners, two slow learners and two average learners. Review meeting was held once in a semester. The academic difficulties faced by the students are discussed and the remedial actions are taken based on the feedback received in the meeting. Feedback and action taken are recorded and communicated to the pedagogy staff for all the subjects during the staff meeting by the Principal. Student teachers' Feedback : For the academic 2019-20, our College provided feedback Questionnaire to Students, collected their responses. Alumni Feedback : Our MJCOE arranged alumni meet and provided feedback Questionnaire to present alumni, collect their responses and analysed. College also implemented another way of feedback like whatsapp groups. Parents Feedback : College arranged Parent-teacher meet to discuss with each other, collect their responses, make changes according to the suggestions made by them. Peer faculty members feedback : Peer faculty members observed lectures and suggested improvements.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	140	100
MEd	Education	50	70	50
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	50	12	10	22

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	6	2	2	4
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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In Michael Job Memorial College of Education, the Student mentoring system starts during the first year immediately after the student gets an admission into the college. In Michael Job Memorial College of Education for women, efficient mentoring system has been introduced from the Academic 2019-20. Mentoring plays a crucial role in Student's professional and personal skill development, focusing on areas such as acculturation, career planning, counselling related to individual students, and also to identify the goals and guide them in advancement of their field. The aim of this mentoring system is not only to establish a better and effective relationship between the teachers and the student teachers but also to continuously monitor, council and guide student teachers and M.Ed Students in educational, career and personal matters. All the teachers of the College work as mentors to the students of their pedagogy departments. The mentors meet the students both in groups as well as individually.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	22	1:7

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	22	2	3	3

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	Nil
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	10323	YEAR EXAM	23/12/2020	23/03/2020
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College follows criteria for internal evaluation system prescribed by Tamilnadu teachers education University, Chennai. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning.. The college displays all the circulars regarding internal examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. In addition to the two formative Exams, model exam was also conducted by the respective pedagogy departments. Students are also given specific tasks and assignments from time to time to ensure their all-round development. The Examination Cell has been constituted. The Examination

Cell is a confidential body with the responsibility of conduction of examinations both internal and external, publication and display of results, maintenance of student records for all courses offered by MJCOE Sular. Assessment of students learning should be a fair and transparent process which follows University, College and department regulations so that students are treated respectfully and impartially across the institution. Assessment of student learning will be transparent, applied consistently and consistent with course objectives. Due to Covid19, we have conducted classes, assignment submission, seminar, examination and evaluation process by Google classroom through online mode from March 20th..

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College prepares the academic calendar as per the term dates given by TNTEU, Chennai. The academic calendar is prepared by IQAC of the College in consultation with faculty members. College level exams and Internal work are conducted as per the academic calendar. Final exams are scheduled as per the guidelines of University. University Final exam for B.Ed. II Year students was conducted online during October 2020 due to pandemic situation.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
10323	BEd	Education	100	100	100
10323	MEd	EDUCATION	50	50	50

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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SEMINAR	EDUCATION	13/08/2019
INNOVATIVE TEACHIING METHODS USING MULTIPLE INTELLEGENCES	EDUCATION	18/12/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	Nil	Nil	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	Nil	Nil	Nil	Nil	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	1

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH EDUCATION	4	Nil
<a href="#">View Uploaded File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
III INTERNATIONAL CONFERENCE	127
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
NA	Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	10	15	7
Presented papers	5	6	8	6
Resource persons	7	2	5	22
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PLANT SAPLING	NSS	22	130
AVOID NON VIOLENCE	YRC	22	130
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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nil	Nil	Nil
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#### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NON-GOVERNMENT	NSS	SWACHH BHARAT	12	130
GOVERNMENT	NSS	AWACHHTA ACTION PLAN	15	125
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	Nil	Nil	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP TRAINING	SCHOOL LINKAGE	GOVERNMENT AND AIDED SCHOOLS	01/08/2019	11/12/2019	98
INTERNSHIP TRAINING	CO OPERATIVE SCHOOL	GOVERNMENT AND AIDED SCHOOLS	04/11/2019	27/11/2019	49
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nil	Nil	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
60	46

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
MODERN-LIB	Fully	2	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1169	24	25	2	1194	26

Reference Books	2662	33	10	3	2672	36
Journals	43	26	2	1	45	27
e-Journals	35	7	30	5	65	12
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	Null	Null	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	1	3	1	3	6	12	100	0
Added	0	1	0	0	0	1	1	0	0
Total	50	2	3	1	3	7	13	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
38	3798657	34	31503189

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Michael Job Memorial College of Education for Women has well equipped classrooms for different pedagogy like Tamil, English, Mathematics, Physical Science, Biological Science, History, Computer Science, Commerce.. It has physical facilities like fans, tube lights, AC, projector, PC, also it has a mike system. We have virtual classroom with good space amp with good</p>
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ventilation. Institution has appointed an electrician to look after the electrical facilities. For white board and black board maintenance, the concerned company is in contact with the Institution. The Institution has appointed computer engineers to look after the functions of computers and Wifi systems. Computer Engineers visit the Institution as per requirement of the Institution. They also take care of the language lab, other computer working and Wifi systems. The entry register has been maintained for the language lab and computer laboratory for students. The Institution has a Science Laboratory and Psychology Laboratory. The Science Laboratory has models and apparatus. List of apparatus is maintained. The entry register is maintained for Students. Students enter their admission number in the register when they take apparatus or models for the lessons. The Psychology laboratory has many types of tests, inventories and batteries. It is well equipped with necessary practical material. The list of these items is kept in the laboratory for reference. Library has ample space for readers. It is well equipped with tables, chairs, and computers. Two computers are for official use of library. Other computers are for students use. Our library has richest collection of Books, Journals, Back volumes, Encyclopedias, Biographies, Subject and General Dictionaries, Dissertations. All students, faculty members and employees of the College are eligible for membership of the library. The registered members are issued borrowers card to borrow books and other resources. Regular students can issue books against their library card. Our library becomes a member of UGC-INFLIBNET's "NLIST" consortium for accessing various types of e-resources and has access to the PROQUEST database.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	61	2010000
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft skill development	22/08/2019	100	0
Language lab	12/08/2019	100	0
Remedial coaching	22/07/2019	98	0
Bridge courses	05/08/2019	97	Null
Yoga	09/09/2019	70	0
Personal Counselling	25/11/2019	6	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	career guidance	70	65	30	28
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
private school	60	25	private school in and around coimbatore	70	40
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	16	B.Ed	Education	MJCOE	M.Ed
2019	12	UG	ARTS AND SCIENCE	MJCAS & UNIVERSITY	MA., M.SC., M.Phil.,
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli making	INSTITUTION	30
Poster making	INSTITUTION	10

Megandi competition	INSTITUTION	30
Christmas Celebration	INSTITUTION	30
Indoor and Outdoor sports	INSTITUTION	9
World Environment day	INSTITUTION	40
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	TNTEU SPORTS MEET	National	1	Nil	1032319B D033	1
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Cultural Committee of Michael Job Memorial College of Education for women conducted various activities during the pandemic outbreak of COVID-19 creating massive awareness among people. The student council along with other students did a lot of hard work sitting at home by making awareness through digital platforms. The activities are conducted during the lock down period on the digital media. There were many activities conducted in the lock down phase along with mask making, sanitizer making. Awareness photo albums were also created along with the pictures on students holding placards on the social issues. An online quiz programme regarding COVID-19 was conducted. One webinar related to Zoom App teaching learning was also conducted. There were so many things to explore with technology. Our talented students have tried all of them. They have done each and every activity with great passion and dedication. Thus, they utilized their time productively and created massive awareness in the society by learning new normal through this life under pandemic COVID-19.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

450

5.4.3 – Alumni contribution during the year (in Rupees) :

45000

5.4.4 – Meetings/activities organized by Alumni Association :

A meeting was arranged among the Principal, Alumni and committee members to decide activities to be conducted in the college. ? Informing the Alumni about the nature of activities to be conducted. ? Inviting Alumni for different talks. ? Inviting Alumni for lesson demonstrations. ? Inviting Alumni to help the organization for the different activities in the college. ? Inviting Alumni

who act as experts like judges in various competitions. ? A meeting was arranged among the Principal, Alumni and committee members to decide activities to be conducted in the college.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Michael Job Memorial College of Education for Women has an IQAC cell which monitors all the activities of the college. The administration follows a decentralized system of governance through various committees. In the beginning of the academic year, the faculties are assigned duties of various faculties by the Principal of the College. Various committees viz, lesson plan committee, library committee, examination committee, Exam scrutiny board committee, cultural committee etc. have been constituted for execution of different institutional activities. The students' support programs are carried out under the strong support and guidance of college faculty, at the beginning of the academic year, members of the various committees under the leadership of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Our MJCOE completes admission process under the guidance of the admission committee, which follow the rules and regulations of the TNTEU, concerned to admission process. All the rules of reservation are followed very strictly in the admission process. The intake capacity of the college is for B.Ed first year 100,M.Ed First year 50.
Library, ICT and Physical Infrastructure / Instrumentation	Our MJCOE Library provides a lot of books to students through the library card. Each student was given more than three books in a week. Books are given to students according to their syllabus as well as class and reading in Library reading hall, librarian of the college keeps the record of all books given and taken every day to the student and staff members for reading. Librarian also provided the facility of availing required and general to students and staff. For improving their knowledge, laptop and internet facility were provided to both students and staff.
Research and Development	We have separate research colloquium class to present their research articles, proposals, seminar, workshop ,project work etc. Workshops and awareness programs were organized to

	motivate the PG students, research scholars, and Faculty to improve the number of research publications in the referred and highly impact factor journals.
Examination and Evaluation	Internal examinations were conducted at college level, University question papers are received online through University website. The college makes seating arrangement for the Universities and results are provided online as well as offline through quicker and faster method of acceptability and support

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	MJCOE has Administration section to maintain all the institutional activities and maintaining finance and accounts.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	LIFE SKILL	NIL	07/10/2019	09/10/2019	22	2
2019	INSERVICE PROGRAM	NIL	04/11/2019	06/11/2019	22	4
2019	FACULTY DEVELOPMENT PROGRAMME	NIL	03/06/2020	04/06/2020	20	2
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	22	15/07/2019	19/07/2019	5
Short Term Course	22	01/08/2019	30/08/2019	30
Faculty Development Programmes	21	02/12/2019	13/12/2019	10
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
7	5	0

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

MJCOE has administration section to maintain all the institutional activities and maintaining finance and accounts.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	Nil	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NIL	Yes	MANAGEMENT
Administrative	Yes	NIL	Yes	MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

1.Permission to do higher studies to enhance their qualifications 2.FDP
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programmes were conducted to upgrade the skill 3. In service training programmes were conducted to upgrade the skill

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of OBE 2. Initiative for lifelong learning 3. Implementation of online coaching

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NA	Nil	Nil	Nil	Nil
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender discrimination in India	18/09/2019	18/09/2019	77	Nil
Why men should support gender equality?	19/12/2019	19/12/2019	75	Nil
Gender equality in education	20/02/2020	20/02/2020	78	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
ACADEMIC CALENDER	10/06/2019	For the academic 2019-20 anti-ragging committee was formed and the committee members address all the B.ED amp M.Ed II Year students not to involve in Ragging in any form. In the orientation programme, all the students are informed about the college culture and adhere to the following <ul style="list-style-type: none"> <li>•Wear identity card within the college campus</li> <li>•Wearing sari is considered the dress code of the college In the interest of public health and safety, the college campus is declared as Non Smoking and non-alcoholic area.</li> </ul>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day celebration	15/08/2019	15/08/2019	125
World Environment day	05/06/2019	05/06/2019	115
Observance of 150 <sup>th</sup> Birth anniversary of Mahatma Gandhi	02/10/2019	02/10/2019	130
Food safety awareness program	25/02/2020	25/02/2020	129
National Education day	11/11/2019	11/11/2019	140
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Recycling waste water (grey water) from the canteen hostel and other cooking areas in the campus is used for watering plants.
2. Plastic Free Zone: Our

college campus has been declared as plastic free zone. No plastic is used in any place inside the campus including cafeteria. 3.Waste Management: As part of our self sustainable activities, we recycle all our solid and liquid wastes. Solid Waste Management Vermi composting : The waste collected from garden and canteen is processed through vermin composting. 4.Rain Water Harvesting System: Conventional rain water harvesting system has been implemented inside the campus 5.Every year we are planting new saplings to make green environment .

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Improving Teaching - Learning Process ? To ensure the completion of syllabus according to the academic planner of each pedagogy department ? To encourage teachers to adapt to technological advancements including ICT adoption in class room teaching ? To improve pass percentage and enhance the number of ranks bagged by the College at the university level examinations ? The teaching-learning committee along with the heads of different pedagogy departments monitor the pace of coverage of the syllabus. ? Informal feedback is obtained from students regarding the content delivery by different teachers. ? Frequent assignments, tests and evaluation are conducted to improve performance in the semester -end examinations. ? Computer science department staff and programmers train the teachers in the use of Power Point Presentations, browsing the internet for useful resources, uploading content on the Google classroom, use of google docs for information sharing, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Michael Job Memorial College of Education for Women is one of the premier women's education college in Coimbatore city with 100 B.Ed and 50 M.Ed students and accredited by NAAC with 'B' grade. The main motto is to provide qualitative education to students which could build a strong and bright career to all its wards. The students of the present generation are digital natives. They spend most of their time using electronic gadgets and are not much involved in physical activities like games. To create an opportunity for the students to play and participate in the outdoor activities, the college has incorporated P.T. hour for every class in a week which aids to strengthen their physical as well as mental health. In addition to PT, awareness camps, health check up camps, rally as well as lecture sessions are conducted by YRC, NSS unit and physical education department. Anti-ragging cell, grievance and redressal cell and mentoring have contributed in making the students aware of fundamental rights as well as constitutional rights.

Provide the weblink of the institution

## 8.Future Plans of Actions for Next Academic Year

Action Plan 2020-2021 1. Enriching Academics: As per the curriculum designed by TNTEU to provide one online course for B. Ed students and two online courses for M. Ed students through MOOC, NPTEL amp SWAYAM 2. School Internship should be strengthened 3. Teaching Learning: To provide Training on online tools to the faculty for effective online teaching learning. 4. To motivate the faculty to enroll /complete doctoral programs and obtain research guideship. 5. To motivate

faculty members research scholars to publish research papers in SCOPUS indexed journal Web of Science and to present papers in the conference with ISBN proceedings. 6. To increase more number of students' participation in extension activities. 7. Student Support Services: To conduct capability enhancement and developments programs such as soft skills training, yoga, self-defence, values, ICT Skills etc. 8.To encourage students to participate in intercollegiate activities. 9. To conduct career guidance program, awareness session on opportunities for higher studies/ placement motivation, competitive exams etc. 10. To increase placement, Plan to be made by placement Training Cell. 11 To increase more no of Faculty developmental Programs and life skill, professional development and leadership programs. 12.Initiative to be taken for eco-friendly campus. 13. To take initiatives to contribute to local community/society. 14.To conduct Micro-Teaching Workshop 15. To conduct Induction and Orientation Programme for B.Ed. and M.Ed. new students 16. To conduct Orientation Programme for B.Ed. faculties, M.Ed. faculties and Non-Teaching Staff. 17. To conduct Community Service 18. To conduct Workshop on Lesson Planning